

MINUTES

PORT LABELLE COMMUNITY DEVELOPMENT DISTRICT

BOARD OF SUPERVISORS' MEETING

January 24, 2019

A meeting of the Board of Supervisors of the Port LaBelle Community Development District was called to order at 5:30 p.m. on Thursday, January 24, 2019 by Chairman, Martinez who verified a quorum was present and the meeting had been legally advertised.

Those present at the meeting were:

Jason Martinez – Chairman & Board Member
Jeff Perry – Vice Chair & Board Member
Mike Jordan – Treasurer & Board Member
David Capitanio – Assistant Secretary & Board Member
Judi Kennington-Korf – General Manager
Lupe Taylor – District Recording Secretary
Jeff Daniels – Field Supervisor
Robert Pritt – District Attorney
Andy Higginbotham – District Accountant
3 Guests (attached meeting sign-in sheet)

Nancy Imhoff – Secretary & Board Member (Excused)

The meeting opened with prayer led by Ms. Kennington-Korf followed by the Pledge of Allegiance.

Ms. Kennington-Korf advised Seats One Mr. Capitanio and Seat Three Ms. Imhoff are to be sworn in.

Ms. Taylor, notary public, administered the Oath of Office to Mr. Capitanio. Ms. Imhoff was absent (excused).

Vice Chairman Perry addressed the appointment of Seat 5 Supervisor nominating Mr. Martinez for the Seat 5 Supervisor. There were no other nominations.

Upon motion duly made by Vice Chairman Perry seconded by Supervisor Jordan and unanimously carried, it was RESOLVED AND APPROVED Mr. Martinez is appointed as the Seat 5 Supervisor for the term 2018-2022

Ms. Taylor, notary public, administered the Oath of Office to Mr. Martinez.

The Board reorganized for the 2018-2019 year.

Upon motion duly made by Supervisor Jordan seconded by Vice Chairman Perry and unanimously carried, it was RESOLVED AND APPROVED the 2018-2019 slate of officers is:
Chairman – Jason Martinez
Vice Chairman – Jeff Perry
Secretary – Nancy Imhoff
Treasurer – Michael Jordon
Assistant Executive Secretary – David Capitanio
Recording Secretary – Maria “Lupe” Taylor

Consent Agenda: Verification of proper meeting notice; Verification of a quorum; Approval of meeting minutes October 25, 2018.

Upon motion duly made by Supervisor Jordan seconded by Chairman Martinez and unanimously carried, it was RESOLVED AND APPROVED the Consent Agenda is accepted as presented.

Chairman Martinez asked if there was any public comment, there were none.

General Manager's Report

Item A. Recognition of Employee, 30-year Award

Mr. Norman Jeffrey Daniels was given a citation for his 30 years of service. Mr. Daniels was hired October 15, 1988. He continues to be an asset to the District and is well liked by the residents and contractors.

Item B. GASB 75 Actuarial Report

Attached is a report required by the Government Accounting Standards Board (GASB) 75 regarding actuarial information for year ending September 30, 2018. The report is based on post-employment medical benefits and was based upon plan provisions, census data, and claims data.

Upon motion duly made by Chairman Martinez, seconded by Vice Chairman Perry and unanimously carried, it was RESOLVED AND APPROVED the Port LaBelle Community Development District Post Employment Medical Benefits GASB 75 Actuarial Information for Year Ending September 30, 2018 be accepted as presented.

Item C. FYI

- i. District Zoning, Manufactured and Modular Homes – several requests for driveway permits have been made in Units 1, 2, 3 and 102 for modular homes that have the appearance of a mobile home. Hendry County Building Director Mark Lynch has been involved with this subject and is keeping up with the progress. Information was provided regarding On-Frame Modular vs Off-Frame Modular. Supervisor Jordan and Supervisor Capitanio expressed concern
- ii. Insurance: Safety Credit - a 2% premium credit was received for the Districts Safety Program
- iii. Insurance: Drug Free Workplace Credit – a 5% Drug Free Work Place credit was received by the District
- iv. DOR Compliance - the Florida Department of Revenue reports were submitted timely and approved.
- v. Audit - the audit was conducted the week of November 26th and will be presented at a later date due to the delay of the Government Accounting Standard Board (GASB).
- vi. Rising Starz Child Care, LLC Lease Agreement – lease commenced November 1st, 2016 and the tenant has not opened her business to date, the Board has been generous in leaving the rate unchanged. Review of the opening status and rate change will be done at budget time.

General Counsel Report

Attorney Pritt advised in order to lobby for the District it is necessary to be reappointed Legislative and Administrative Lobbyist for the District.

Upon motion duly made by Chairman Martinez, seconded by Supervisor Jordan and unanimously carried, it was RESOLVED AND APPROVED Robert Pritt with Roetzel is appointed as the Legislative and Administrative Lobbyist for the Port LaBelle Community Development District for the legislative year 2019.

Field Supervisor's Report

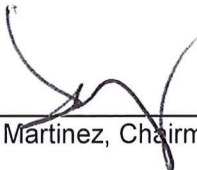
Field Supervisor Daniels updated the Board on the progress of home building in the District, number of permits issued to date 127 and ask the Board to consider raising the permit cost. Maintenance work is being done on street signs, roads and mowing is on schedule.

Other Business

No other business at this time

There being no further business to come before the Board, the meeting was adjourned at 6:22 PM.

ATTEST:



Jason Martinez, Chairman



Maria Taylor, Recording Secretary

