

MINUTES
PORT LABELLE COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING

September 14, 2020

A meeting of the Board of Supervisors of the Port LaBelle Community Development District was called to order at 5:31 p.m. on Monday September 14, 2020 by Chairman, Jason Martinez who verified a quorum was present and the meeting had been legally advertised.

Those present at the meeting were:

Jason Martinez – Chairman & Board Member
Jeff Perry – Vice Chair & Board Member
David Capitanio – Board Member
Nancy Imhoff – Secretary & Board Member
Sherry Parantha – Board Member
Judi Kennington-Korf – General Manager
Lupe Taylor – District Recording Secretary
Robert Pritt – District Attorney (Via phone)

The meeting opened with prayer led by Mr. Pritt followed by the Pledge of Allegiance.

2020-2021 Budget Proposed Tentative Budget Public Hearing

Chairman Martinez announced the 2020-2021 Tentative Budget Public Hearing was advertised and was opened.

Ms. Kennington-Korf detailed the Board's action during the July 23rd meeting, adopting a millage rate of 5.0729% and a GF budget of \$1,248,585.47 with a roll back rate of 5.4879. Three other suggestions were offered with the same basic budget that differed only with changes to the road improvement.

- a. Option A: \$1,148,585.47 with a millage rate of 4.3407% (includes \$100,000 for road improvements).
- b. Option B: \$1,198,585.47 with a millage rate of 4.7068% (includes \$150,000 for road improvements).
- c. Option C: \$1,248,585.47 with a millage rate of 5.0729% (includes \$200,000 for road improvements).
- d. Option D: \$1,048,585.47 with a millage rate of 3.6085% (excludes road improvement funding).

Ms. Kennington-Korf introduced Sherry Parantha, the newly appointed Seat 4 board supervisor for the district. Ms. Parantha was sworn in prior to the meeting by Ms. Taylor.

Attorney Pritt recommended that the Board make changes at the final budget hearing if changes need to be made.

After discussing the overall budget and options, the Board selected Option C.

Upon motion duly made by Chairman Martinez seconded by Vice Chairman Perry and unanimously carried, in compliance with §200.065, be it RESOLVED AND APPROVED the Port LaBelle Community Development District adopts Resolution 2020-6, a tentative millage rate levy of 5.0729% of fiscal year October 1, 2020 – September 30, 2021.

The motion passed at 5:44 PM

Upon motion duly made by Chairman Martinez seconded by Vice Chairman Perry and unanimously carried, in compliance with §200.065, be it RESOLVED AND APPROVED the Port LaBelle Community Development District adopts Resolution 2020-7, a tentative General Fund budget of \$1,248,585.47 funded by ad valorem taxes and other general revenue and a tentative Capital Projects Fund budget of \$2,224,873. funded by restricted reserves held by the District for fiscal year October 1, 2020 – September 30, 2021.

The motion passed at 5:46 PM

Chairman Martinez asked if there was any public comment, there was none.

The final budget public hearing to adopt the GF and CPF will take place Monday, September 28th at 5:30PM at the office of the District 3293 Dellwood Terrace LaBelle, Florida 33935.

Chairman Martinez adjourned the Public Hearing at 5:47 PM

Consent Agenda:

- a. Verification of proper meeting notice
- b. Verification of a quorum
- c. Approval of meeting minutes July 23, 2020 and August 26, 2020
- d. Adoption of annual meeting schedule
- e. Ratify actions of General Manager, COVID-19 Local State of Emergency
- f. Surplus PL-79, Rhino Mower, FR180, W2424

Upon motion duly made by Vice Chairman Perry seconded by Chairman Martinez and unanimously carried, it was RESOLVED AND APPROVED the Consent Agenda was adopted as presented.

Chairman Martinez asked if there was any public comment, there was none.

General Manager's Report

Item A. PRM Renewal Coverage Agreement

The Districts Property & Casualty (P&C) insurance coverage is provided by Public Risk Management (PRM). The current coverage document was discussed which shows an increase over last year of 13.32%. This amount is lower than our original estimate of 15-18%. The total annual cost of coverage for our property and casualty insurance is \$27,717 which is an increase of \$3,258.

Upon motion duly made by Supervisor Capitanio seconded by Supervisor Imhoff and unanimously carried, it was RESOLVED AND APPROVED the Board authorizes execution of the PRM Property and Casualty insurance renewal pricing and binding agreement for FY 2020-21

Item B. Authorization for General Manager to execute annual contracts for accounting, ADA website compliance, engineering, legal, MIS/IT services.

The following represents a summary of proposed professional services agreements and/or contracts for fiscal year 2020-21.

Expense Contracts and Agreements:

Accounting Services, LaBelle CPA
Attorney/Legal Services, Roetzel & Andress
Auditing Services, Tuscan & Company, PA
Engineering and Surveying Services, Johnson-Prewitt & Associates, Inc.
ADA Website Compliance
MIS/IT Computer Services:
Web Hosting and Email Service, Sunshine Web Hosting

Revenue Contracts and Agreements:

Glades County Mowing Services Revenue
Hendry County Mowing Services Revenue
Office Lease, Rising Starz Child Care

Ms. Kennington-Korf advised the Board of Attorney Pritt retirement effective November 3, 2020.

Attorney Pritt expressed he has experienced a very interesting time working for the District. The board has made great improvements. It has been a pleasure working with Ms. Kennington-Korf and all the board members. Ms. Grady will be able to take over the Districts business if the District continues with the agreement. Mr. Pritt thanked the Board for allowing him to represent the District.

Chairman Martinez thanked Attorney Pritt for his service to the District as did all Supervisors.

Authorization from the Board is needed for the General Manager to execute the contracts for agreements requiring execution.

Upon motion duly made by Supervisor Capitanio seconded by Vice Chairman Perry and unanimously carried, it was RESOLVED AND APPROVED the Board authorizes the General Manager to execute contracts for accounting, ADA website compliance, engineering, legal, and MIS/IT services

Item C. FYI

- i. Florida Department of Revenue, Impact of COVID-19 on the TRIM process improvements.

General Counsel Report

Attorney Pritt stated all District business is current at this time.

Field Supervisor's Report

Ms. Kennington-Korf introduced the newly appointed Field Supervisor, Ryan Berden. Mr. Berden has been an employee of the District for 16 years. Ryan has been actively involved in bringing the District up to date with the mowing schedule as well as improving the maintenance buildings and property.

Field Supervisor Berden advised to date, 200 Driveway permits have been issued and 272 General permits have been issued. Mosquito spraying is ongoing, mowing is on schedule at this time, and street light issues continue to be address with FPL, clean up through the district is ongoing as dumping trash/debris continues to be an issue. The dump truck utilized for picking up trash is in need of repairs; contact has been made with several repair shops for quotes and it will be scheduled for repairs next week.

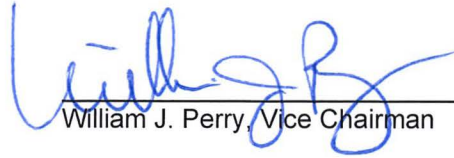
Other Business

No other business at this time.

There being no further business to come before the Board, the meeting was adjourned at 6:14 PM.



ATTEST:



William J. Perry, Vice Chairman



Maria Taylor, Recording Secretary