

MINUTES
PORT LABELLE COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING

January 28, 2021

A meeting of the Board of Supervisors of the Port LaBelle Community Development District was called to order at 5:30 p.m. on Tuesday January 28, 2021 by Chairman, Jason Martinez who verified a quorum was present and the meeting had been legally advertised.

Those present at the meeting were:

Jason Martinez – Chairman
Jeff Perry – Vice Chair & Board Member
Sherry Parantha – Assistant Secretary & Board Member
David Capitanio –Secretary & Board Member
Nancy Imhoff –Treasurer & Board Member
Judi Kennington-Korf – General Manager
Lupe Taylor – District Recording Secretary
Ryan Berden – Field Supervisor
Beverly Grady – District Attorney
Andy Higginbotham – District Accountant

The meeting opened with prayer led by Judi Kennington-Korf followed by the Pledge of Allegiance.

Consent Agenda:

- a. Verification of proper meeting notice
- b. Verification of quorum
- c. Approval of meeting minutes, December 8, 2020

Upon motion duly made by Chairman Martinez seconded by Vice Chairman Perry and unanimously carried, it was RESOLVED AND APPROVED the Consent Agenda was accepted as presented.

Chairman Martinez asked if there was any public comments, there were none.

General Manager's Report:

Item A. District Fund Balance Policy, 2020-21

Ms. Kennington-Korf advised the fund balance policy is the net resources of a government and an approximate measure of liquidity. Managing an appropriate level is a vital step in the financial planning process. It is the responsibility of the General Manager to monitor adherence to the policy and review and update annually. The Board's unassigned fund balance is equal to 30.18% of the Operating Budget.

Upon motion duly made by Chairman Martinez seconded by Supervisor Capitanio and unanimously carried, it was RESOLVED AND APPROVED the 2020-21 Fund Balance Policy is accepted as presented

Item B. 2020-21 Road Improvement Project Update

Ms. Kennington-Korf requested the Road Improvement Project update be tabled due to the need for legal to review the OHL Community Asphalt contract. Supervisor Capitanio voiced concern regarding delaying the project until the next Board meeting. Ms. Kennington-Korf advised the project would not be delayed as the Board gave authorization to proceed with the project during the December 8, 2020 meeting.

Item C. Consideration of Mosquito Control MSBU, Hendry and Glades

During the November 19th board meeting, Hendry County requested the Board's approval for activating the implementation of an already existing taxation to District residents within Hendry County for vector services. Their assessment fee is currently zero. Hendry County is formally requesting acceptance from the District Board to activate the existing mosquito control MSBU tax for District residents in Hendry County. The service provided by the county will include an application of adult- and larvae-mosquito insecticides; and, the service will be applied with greater frequency.

After discussion, the Board directed the General Manager to communicate their approval to implement the vector control service with Hendry County.

Upon motion duly made by Chairman Martinez seconded by Supervisor Capitanio and unanimously carried, it was RESOLVED AND APPROVED the Board authorizes the General Manager to communicate to Hendry County that District residents living in Hendry will be served by the Hendry County Mosquito Control MSBU effective October 1, 2021.

A meeting was held with the Glades County Manager to determine the actions necessary to create a mosquito control MSBU for District residents and businesses in Glades County. While there is a MSBU in Glades for mosquitos, the program is rate is based upon an ad valorem taxation over a tax-rate levy assessment and is not under the Glades County BOCC control.

The District will continue to provide vector services in both counties when conditions warrant until directed otherwise.

Item D. FYI

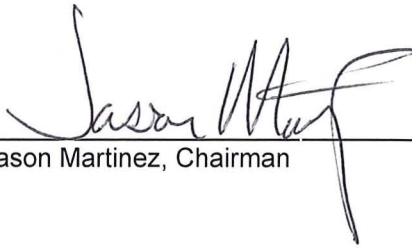
- i. FDEP BMAP Education was discussed. the CDD's required reductions for the BMAP are combined with Hendry County until FDEP receives the information needed from Hendry to determine otherwise. As a practice the CDD continues to monitor the District ditches and swales for any unusual activities, discharges, or changes in vegetation. The District limits the application of pesticides, herbicides and insecticides for mosquitos.
- ii. Next meeting: April 22, 2021

Field Supervisor's Report:

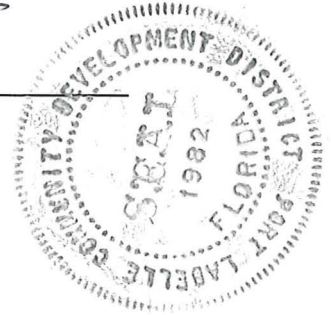
Field Supervisor Berden advised to date 184 Driveway permits have been issued and 275 General permits have been issued, the growth steadily continues in the District. Garbage clean-up continues to date 13.97 tons have been pickup, mowing is paused at this time, herbicide, weed eating, tree trimming and sign work is ongoing. Working on streetlight map to identify the CDD and county lights.

Other Business

There being no further business to come before the Board, the meeting was adjourned at 6:02 PM.



Jason Martinez, Chairman



ATTEST:



Maria Taylor, Recording Secretary