

MINUTES  
PORT LABELLE COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS' MEETING

September 09, 2021

**A meeting of the Board of Supervisors of the Port LaBelle Community Development District was called to order at 5:30 p.m. on Thursday September 09, 2021 by Chairman, Jason Martinez who verified a quorum was present and the meeting had been legally advertised.**

Those present at the meeting were:

Jason Martinez – Chairman & Board Member  
Jeff Perry – Vice Chair & Board Member  
David Capitanio – Board Member (Excused Absent)  
Nancy Imhoff – Secretary & Board Member  
Sherry Parantha – Board Member  
Judi Kennington-Korf – General Manager  
Lupe Taylor – District Recording Secretary  
Ryan Berden – Field Supervisor  
Beverly Grady – District Attorney

The meeting opened with prayer led by Ms. Kennington-Korf followed by the Pledge of Allegiance.

**2021-2022 Budget Proposed Tentative Budget Public Hearing**

Chairman Martinez announced the 2021-2022 Tentative Budget Public Hearing was advertised and was opened.

Ms. Kennington-Korf detailed the Board's action during July 22nd budget public hearing. The current year millage rate of 5.0720% is .721% lower than the prior year with an adopted budget of \$1,248,585.47 which is \$202,339 higher than the prior year. Last year, the gross taxable property values increased \$30,886,202 over the prior year. The 2021-22 gross taxable property values increased \$36,873,014 over last year; thusly, in the past two years, the values increased \$67,759,216.

The proposed tentative 2021-22 General Fund budget was presented with several options relating to road improvements.

- a. Option A: \$1,409,348.41 with a millage rate of 3.3040% (includes \$100,000 for roads).
- b. Option B: \$1,459,348.41 with a millage rate of 3.5954% (includes \$150,000 for roads).
- c. **Option C: \$1,509,348.41 with a millage rate of 3.8868% (includes \$200,000 for road improvements).**
- d. Option D: \$1,309,348.41 with a millage rate of 2.7212% (excludes road improvement funding).

The proposed 5-year capital plan is slightly less than last year as funds were used for the road project. The interest rates deposited into the Capital accounts are considerably lower than years past. Other issues relative to the GF budget include a COLA of 3% for the field staff. It includes a promotion for the CDD's portion of the Staff Assistant to that of Coordinator. Due to a 288% increase in health insurance claims in 2019-20 and a 343.8% loss ratio this year, given the high occurrence of claims for the third consecutive year, the cost of health insurance increased 10.4%. Life insurance rates remained the same; P&C rates decreased overall 6.7%.

After discussing the overall budget and options, the Board selected Option C.

**Upon motion duly made by Chairman Martinez seconded by Vice Chairman Perry and unanimously carried, in compliance with §200.065(2)(c), be it RESOLVED AND APPROVED the Port LaBelle Community Development District board for Glades County and Hendry County Florida adopts Resolution 2021-6, a tentative millage rate levy of 3.8868% mills is less than the rollback rate of 4.7988% mills by .1901% for fiscal year October 1, 2021 – September 30, 2022.**

The motion passed at 5:36 PM

**Upon motion duly made by Chairman Martinez seconded by Vice Chairman Perry and unanimously carried, in compliance with §200.065(2)(c), be it RESOLVED AND APPROVED the Port LaBelle Community Development District adopts Resolution 2021-7, a tentative General Fund budget of \$1,509,348.47 funded by ad valorem taxes and other general revenue and a tentative Capital Projects Fund budget of \$2,118,680.33. funded by restricted reserves held by the District for fiscal year October 1, 2021 – September 30, 2022.**

The motion passed at 5:38 PM

Chairman Martinez asked if there was any public comment, there was none.

The final budget public hearing to adopt the GF and CPF will take place Monday, September 20<sup>th</sup>, 2021 at 5:30PM at the office of the District located at 3293 Dellwood Terrace LaBelle, Florida 33935.

Chairman Martinez adjourned the Public Hearing at 5:39 PM

**Consent Agenda:**

- a. Verification of proper meeting notice
- b. Verification of quorum
- c. Approval of meeting minutes, July 22, 2021
- d. Adoption of annual meeting schedule
- e. Hendry County Mowing Agreement (10/1/2021 – 9/30/2022)

**Upon motion duly made by Vice Chairman Perry seconded by Supervisor Imhoff and unanimously carried, it was RESOLVED AND APPROVED the Consent Agenda was adopted as presented.**

Chairman Martinez asked if there was any public comment, there was none.

**General Manager's Report**

**Item A. Banyan Village Subdivision Sign License with CHL**

During the July 22<sup>nd</sup> Board meeting, Mr. Charles "Chuck" Svirk, CHL Inc., requested of the Board to grant permission for he and other stakeholders to erect a sign on property owned by the District located at the intersection of Lexington Parkway and SR-80. The property is at the entrance of the Banyan Village Subdivision. The Board directed the General Manager and the District Attorney to work with Mr. Svirk on an agreement. The license is for a five-year period during which Mr. Svirk will be responsible for maintaining the sign and the property as well as having ample insurance coverage should an accident or event occur. After the five-year period, the District will assume ownership and maintenance of the sign.

Attorney Grady advised an addition of the 30x30 foot parameter be added to Exhibit A depicting the precise location of the sign and usage of the property and the date of the meeting between staff and Mr. Svirk to be represented in the agreement to that which has been scheduled, September 20<sup>th</sup>. She also requested the date of the Board's acceptance of the agreement to coincide with the Board's approval, September 9<sup>th</sup>.

**Upon motion duly made by Chairman Martinez seconded by Supervisor Imhoff and unanimously carried, it was RESOLVED AND APPROVED the permissive usage license agreement for the monument sign located on District property at the intersection of Lexington and SR-80 presented by CHL Holdings, Inc., is accepted as presented with the addition of the 30X30 foot parameter.**

**Item B. PRM Renewal Agreement for Property & Casualty Coverage**

The Districts Property & Casualty (P&C) insurance coverage is provided by Public Risk Management (PRM). The Board was provided the current coverage document which shows a decrease over last year of \$3.48%. The total annual cost of coverage for our property and casualty insurance is \$26,753 or \$964 less than the prior year. The Board approved the pricing and binding document with PRM .

**Upon motion duly made by Vice Chairman Perry seconded by Supervisor Imhoff and unanimously carried, it was RESOLVED AND APPROVED the Board authorizes execution of the PRM Property and Casualty insurance renewal pricing and binding agreement for FY 2021-22**

**Item C.** Authorization for General Manager to execute annual contracts for accounting, ADA website compliance, engineering, legal, MIS/IT services - Removed from agenda.

**Item D. FYI**

1. Potential Glades County Municipal Service Benefit Unit for Fire Protection Services did not pass.
2. Update: Consideration of Glades County Mosquito Control MSBU – the District had a videoconference call with Clark Mosquito Control and Hendry County and will have another meeting September 16<sup>th</sup> to review rates. Staff will continue to work with Glades County Manager.

**General Counsel Report**

Attorney Grady stated no other district business.

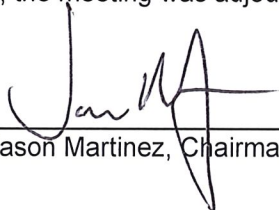
**Field Supervisor's Report**

Field Supervisor Berden advised to date, 560 Driveway permits have been issued and 647 General permits have been issued. Mowing is on schedule, street light monitoring continues, clean up through the district is ongoing as dumping trash/debris continues to be an issue.

**Other Business**

No other business at this time.

There being no further business to come before the Board, the meeting was adjourned at 6:10 PM.

  
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Jason Martinez, Chairman

ATTEST:

  
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Maria Taylor, Recording Secretary

