

MINUTES
PORT LABELLE COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING

April 28, 2022

A meeting of the Board of Supervisors of the Port LaBelle Community Development District was called to order at 5:30 p.m. on Thursday April 28, 2022 by Chairman, Jason Martinez who verified a quorum was present and the meeting had been legally advertised.

Those present at the meeting were:

Jason Martinez – Chairman & Board Member
Nancy Imhoff –Treasurer & Board Member
Jeff Perry – Vice Chair & Board Member
Sherry Parantha – Assistant Secretary, Board Member
David Capitanio –Secretary & Board Member
Judi Kennington-Korf – General Manager
Lupe Taylor – District Recording Secretary, Coordinator
Ryan Berden – Field Supervisor
Beverly Grady – District Attorney
Andy Higginbotham – District Accountant

The meeting opened with prayer led by Judi Kennington-Korf followed by the Pledge of Allegiance.

Chairman Martinez asked if there was any public comment, there was none.

2022-2023 Budget Proposed Tentative Budget Public Hearing

Chairman Martinez announced the 2022-2023 Proposed Tentative Budget Public Hearing was duly advertised and was opened.

Ms. Kennington-Korf advised three public hearings are held to discuss and adopt an annual budget. It was learned FS §190.008 requires the first ad valorem budget public hearing to be held prior to June 15th, typically it has been held in July. The Property Appraisers provide values on/before June 1st each year so there is no way to know what the anticipated revenue will be absent the property values; therefore, the proposed draft budget is incomplete. There are a number of items that need to be discussed prior to the meeting in June: road improvement, streetlights, 5-year capital plan and fiber.

After discussion the Board continue the budget public hearing until June 7th. Thereafter, two additional hearings will be held in September; the Board will need to schedule the tentative- and final budget public hearings during the July 28th Board meeting.

Chairman Martinez asked if there was any public comment, there was none.

Chairman Martinez closed the Public Hearing at 6:04 PM

Consent Agenda:

- a. Verification of proper meeting notice
- b. Verification of quorum
- c. Approval of meeting minutes, January 27, 2022
- d. Surplus: PL-74 Toro riding mower
- e. Surplus: PL-89 deck for Toro riding mower
- f. Ratify: Acquisition of Altoz riding mower, model #1055119, PL-93. Replaces PL-74 & PL-89
- g. Ratify: 2021-22 Road Improvement Project Certificate of Payment

Upon motion duly made by Vice Chairman Perry seconded by Supervisor Imhoff and unanimously carried, it was RESOLVED AND APPROVED the Consent Agenda was accepted as presented.

2021 Audit Presentation

Mr. Jeff Tuscan, District auditor provided the 2020-21 Audit. Mr. Tuscan stated that this firm provided an unmodified opinion, which is the highest level of scrutiny any auditor can provide. He stated that he found no material weaknesses and no instances of non-compliance. He explained the necessity of and the process for using a "public funds" account for District monies.

Upon motion duly made by Supervisor Capitanio seconded by Supervisor Imhoff and unanimously carried, it was RESOLVED AND APPROVED the Port LaBelle Community Development District accepted the annual audit as presented.

General Manager's Report:

Item A. Adoption of Resolution 2022-1, Budget Amendment for the Audited Fund Balance

Upon motion duly made by Chairman Martinez seconded by Vice Chairman Perry and unanimously carried, it was RESOLVED AND APPROVED the Port LaBelle Community Development District Board Resolution 2022-1 is approved.

Item B. Driveway Application, Revision

Ms. Kennington-Korf advised with the significant development that has taken place over the last few years it is important to make certain we are using the best management practices to assure drainage is not interrupted or impeded. Attached you will find a revised driveway permit application. The new driveway application requires the District to site elevations and provide an additional inspection. The additional inspection is needed to verify compaction before the culvert or driveway is covered. Going forward, to expedite any needed changes to the application, I am requesting the Board authorize the General Manager to revise the form and inform the Board of those changes at a future meeting.

Mr. Kevin Berth voiced concerns over added steps to the permit application.

Mr. James Cataldo voiced his concerns regarding the changes to the driveway permit application.

After discussion the board authorized the General Manager to make revision to the permit application form and advise of the changes at the next board meeting.

Upon motion duly made by Vice Chairman Perry seconded by Supervisor Imhoff and unanimously carried, it was RESOLVED AND APPROVED the driveway permit revision is approved and the Board authorizes the General Manager to make changes to the form going forward. The GM will bring the changes to the Board at a future meeting.

Item C. Streetlight Policy, Update Needed

Ms. Kennington-Korf reviewed the 2005 streetlight policy and advised the board of the need for an update. The district streetlight policy states the General Manager has the authority to negotiate terms of the arrangements between the District and the utility provider, the Board need know add new services, will have a minimum increase of 25%. To accommodate residents in Banyan Village, the rate will be substantially higher. Provide before you are a number of questions relative to the policy that need to be addressed. Hendry County has an MSBU that maybe could include the residents of the district.

Chairman Martinez advised the board should look at the process the county uses and try and follow the process as much as possible. If the county has an MSBU maybe the district residents can be added and advised the General Manager to explore. The budget set for streetlight should be increased as the district continues to grow more and more lights will be needed.

Item D. Financial Investment Update

- i. Florida Local Government Investment Trust, schedule meeting will be rescheduled to the next board meeting. The board advised the meeting be canceled.

Item E. FYI

- i. Letter written 2/21/22 by GM to Legislative Delegation in opposition of SB974(c1) & HB985(c1) opposing sovereign immunity tort cap limits
- ii. Three bay doors need to be replaced and one needs repair. Requesting authorizing to purchase the three new doors and have the repair done. The Board authorized the General Manager to proceed as needed.

District Attorney's Report

Attorney Grady advised no new updates at this time.

Field Supervisor's Report

Field Supervisor Berden advised permits continue to increase; driveway permits are at 476, general permits are at 516, getting ready for mosquito season, streetlights continue to be monitored and reported if out; and, street signage work is ongoing.

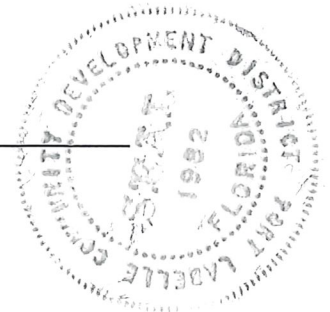
Chairman Martinez asked if there was any public comment, there was none.

Other Business

There being no further business to come before the Board, the meeting was adjourned at 7:14 PM.



Jason Martinez, Chairman



ATTEST:



Maria Taylor, Recording Secretary