

MINUTES
PORT LABELLE COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING

October 26, 2017

A meeting of the Board of Supervisors of the Port LaBelle Community Development District was called to order at 5:30 p.m. on Thursday, October 26, 2017 by Vice Chairman, Perry who verified a quorum was present and the meeting had been legally advertised.

Those present at the meeting were:

Jeff Perry – Vice Chair & Board Member
David Capitanio – Assistant Secretary & Board Member
Nancy Imhoff – Secretary & Board Member
Judi Kennington-Korf – General Manager
Lupe Taylor – District Recording Secretary
Jeff Daniels – Field Supervisor
Beverly Grady – District Attorney substituting for Robert Pritt
Andy Higginbotham – District Accountant

Jason Martinez – Chairman & Board Member (Excused)
Mike Jordan – Treasurer & Board Member (Excused)

The meeting opened with prayer led by Ms. Kennington-Korf followed by the Pledge of Allegiance.

Consent Agenda: Verification of proper meeting notice; Verification of a quorum; Approval of meeting minutes October 2, 2017.

Upon motion duly made by Supervisor Capitanio seconded by Supervisor Imhoff and unanimously carried, it was RESOLVED AND APPROVED the Consent Agenda was adopted as presented.

Vice Chairman Perry asked if there was any public comment, there were none.

General Manager's Report

Item A. Update on Hurricane Irma Recovery Efforts

Ms. Kennington-Korf provided an update on post Hurricane Irma activities. Most of the debris has been removed from the ROW I on the Glades County side of the CDD, the contractors performed admirably. An additional pass will take place for horticulture waste followed by construction debris removal. The debris on the Hendry County side of the CDD has been mapped and the work is scheduled. There remains some debris in the CDD ROW, Supervisor Daniels and his staff will continue to work towards removing it from the ROW.

Staff participated in a conference with FEMA yesterday and has scheduled a fact gathering meeting for next week with their team. The CDD is in the process of compiling detailed information as FEMA requires as our goal is to capture all funds spent on Irma related matters and recover money not paid by insurance.

A request was made to Glades and Hendry County Board of Commissioners to enter into an Interlocal agreement for debris management.

The Glades Board conceptually approved of an agreement and the draft agreement arrived after the agenda had been prepared. The Hendry County agreement has been executed and is on the agenda for ratification. Consultant engagement: After giving careful consideration to an agreement with a consulting firm for handling the Districts' damage claims on a Federal, State, and local level, Ms. Kennington-Korf made a decision to handle internally.

Insurance & FEMA:

The insurance adjuster conducted an onsite inspection September 25th. To date, it is not known the amount of reimbursement proceeds the District will receive from our P&C insurance.

The cost of the bay doors replacement is \$9,213.

The cost of the office roof-over is \$11,900.

The cost to replace road signs is \$2,416.90.

The expenses involved with paying a portion of the cost for debris removal is unknown. For qualified requests, FEMA will pay no less than 75% of the cost with the State paying no less than 12.5% of the cost. Additional funds have been spent on small equipment and supplies. Work force hours will also be included in the FEMA public assistance request.

In the future, to avoid a delay in providing much needed debris removal services following a disaster AND to receive the highest grant from FEMA, Ms. Kennington-Korf recommended the District award bids to a pre-approved contractor for debris removal and also a pre-approved monitor. Both of the contractors are a requirement to receive funding from FEMA. Given the circumstances surrounding the aftermath of Irma and the uncertainty CDD residents were even going to receive service, we were compelled to enter into an agreement with both counties as they had [assumedly] FEMA approved contracts in place.

Authorization from the Board is needed for the following:

1. Ratify the Hendry County Debris Management Agreement
2. Execute the Glades County Debris Management Agreement
3. Authorize staff to advertise for a debris management contractor
4. Authorize staff to advertise for a debris management monitor

On September 7th, 2016 Ms. Karen Thompson entered into a five-year lease agreement with the District that commenced November 1st, 2016. To date, she has not been able to relocate her childcare business to this location. Ms. Thompson is working through zoning issues with Hendry County and plans to open for business the first of next year. Because there is a provision for increasing the rental rate on the anniversary date of the lease agreement, given the circumstance she finds herself, a recommendation is made for the lease to remain the same for a year. Sherri Denning, Broker, is in agreement with the modification to the agreement which means the amount paid to the Broker will remain unchanged.

General Counsel Report

Attorney Beverly Grady advised all District business is current.

Field Supervisor's Report

Field Supervisor Daniels advised work continues on debris removal, and repairing or replacing signage is ongoing. The bay doors are scheduled to be replaced Nov 14th and the roof repairs are scheduled to start in a month or two. Permits have increased to date 20 driveway permit have been issued for a total of \$1,500. and 28 general permits have been issued for a total of \$2,100.

