

MINUTES
PORT LABELLE COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING

October 3, 2016

A meeting of the Board of Supervisors of the Port LaBelle Community Development District was called to order at 5:32 p.m. on Monday, October 3, 2016 by Chairman, Jason Martinez who verified a quorum was present and the meeting had been legally advertised.

Those present at the meeting were:

Jason Martinez – Chairman & Board Member
Jeff Perry – Vice Chair & Board Member
Mike Jordan – Treasurer & Board Member
David Capitanio – Board Member
Nancy Imhoff – Secretary & Board Member
Judi Kennington-Korf – General Manager
Lupe Taylor – District Recording Secretary
Jeff Daniels – Field Supervisor
Noel Davies – District Attorney
Han Mouthaan - Resident

The meeting opened with prayer led by Ms. Kennington-Korf followed by the Pledge of Allegiance.

Consent Agenda: Verification of proper meeting notice; Verification of a quorum; Approval of meeting minutes September 7, 2016 and September 20, 2016 (Recessed meeting)

<p>Upon motion duly made by Supervisor Jordan seconded by Supervisor Imhoff and unanimously carried, it was RESOLVED AND APPROVED the Consent Agenda was adopted as presented.</p>

Chairman Martinez asked if there was any public comment, there was none.

Final Budget Public Hearing

Item A. Open 2016-2017 Final Budget Public Hearing

Chairman Martinez opened the 2016-2017 Final Budget Public Hearing

Item B. Review and discuss General Fund Operating Budget and estimated millage rate. Review and discuss Capital Projects Fund Budget.

Ms. Kennington-Korf presented the 2016-2017 Proposed Tentative Budget during the public hearing, July 28th and the tentative budget public hearing September 7th. The Budget, as proposed, offers options relating to employee compensation for increased hours during the height of rainy season (June 1- September 30 for 1 hour/per day/per employee) and employee increases.

- a. Option A: Millage Rate: 4.8270% No payroll increases
Budget: \$846,661.17 which is \$128.52 higher than last year.
- b. Option B: Millage Rate: 4.8928% Increases for CDD staff
Budget: 852,336.00 is \$5,674.83 higher than option A.
- c. Option C: Millage Rate: 5.1607% Restricted overtime and increases
(June 1 – September 30 at 1 hour per day)
Budget: 875,415.22 which is \$28,754.05 higher than Option A.

The Board chose Option C during the prior two public hearings. After some discussion, the Board unanimously supported Option C.

Item C. Public comment

Chairman Martinez asked if there was any public comment, there was none.

Item D. Consider adoption of Resolution 2016-5 approving the 2016-17 Proposed General Fund Millage Rate and Resolution 2016-6 approving the 2016-17 General Fund Operating and Proposed Capital Projects Fund Budget

Upon motion duly made by Vice Chairman Perry, seconded by Supervisor Capitano and unanimously carried, it was RESOLVED AND APPROVED in compliance with §200.065(2)(c), the Port LaBelle Community Development District adopted Resolution 2016-5, a millage rate levy of 5.1607% for fiscal year October 1, 2016 – September 30, 2017

The motion passed at 5:42 PM.

Upon motion duly made by Supervisor Jordan, seconded by Vice Chairman Perry and unanimously carried, it was RESOLVED AND APPROVED in compliance with §200.065(2)(c), the Port LaBelle Community Development District adopted Resolution 2016-4, a Final General Fund budget of \$875,415.22 funded by ad valorem taxes and other general revenue and a tentative Capital Projects Fund budget of \$1,920,399.30 funded by restricted reserves held by the District for fiscal year October 1, 2016 – September 30, 2017

The motion passed at 5:44 PM.

Item E. Chairman Martinez announced the Public Hearing closed at 5:46 PM.

General Manager's Report

Item A. Set Annual Meeting Schedule

The Regular Meeting Schedule for fiscal year October 1, 2016 – September 30, 2017 is: All meetings of the District are held at the office located at 3293 Dellwood Terrace, Port LaBelle, FL. For additional information: 863-675-5770 or www.plcdd.net

November 22, 2016 at 5:30P

January 26, 2017 at 5:30P

April 27, 2017 at 5:30P

July 27, 2017 at 5:30P – Proposed Budget Public Hearing and Regular Meeting

The Budget process requires three advertised meetings. The tentative budget public hearing will be held on or after September 5, 2017 and the final budget public hearing will be held within 15-days after the tentative hearing.

Upon motion duly made by Chairman Martinez, seconded by Supervisor Jordan and unanimously carried, it was RESOLVED AND APPROVED the District approves the annual schedule as presented.

Item B. The Board approved the PLCDD Office Building Lease with Sherri Denning, Broker with Southern Land Real Estate & Investments in support of the lease agreement with Rising Starz Child Care. After some discussion, the Board approved documentation supplied by the leasee, Karen Thompson for Rising Starz Child Care, in lieu of a background screening report.

Upon motion by Chairman Martinez, seconded by Supervisor Imhoff and unanimously carried, it was RESOLVED AND APPROVED the District will accept the background information provided by the Real Estate Broker on behalf of Karen Thompson for Rising Starz Child Care as presented.

Upon motion by Supervisor Capitanio, seconded by Supervisor Jordan and unanimously carried, it was RESOLVED AND APPROVED the agreement with Sherri Denning, Broker with Southern Land Real Estate & Investments in support of the lease agreement with Rising Starz Child Care be approved as presented.

Ms. Kennington-Korf advised Board approval is needed for the Glades County 2016-2018 Mowing contract. Glades County accepted the Mowing contract for 2016- 2018 with a 3% escalator at the board meeting held September 26th.

Upon motion by Chairman Martinez, seconded by Supervisor Imhoff and unanimously carried, it was RESOLVED AND APPROVED the District accepts the Glades County mowing contract for 2016-2017 for \$9,345.24 along with a 3% escalator for the 2017-2018 for a total of \$9,625.29.

Ms Kennington-Korf requested approval of the Board to work on a policy to allow supervisors to participate via phone when a Supervisor is unable to be present at a meeting. She will work with counsel to create a draft document and bring back to the Board.

Upon motion duly made by Supervisor Capitanio, seconded by Supervisor Jordan and unanimously carried, it was RESOLVED AND APPROVED the District authorizes the General Manager and Counsel to create a draft document to allow Board participation in abstention.

Item C. FYI

1. The SFWMD is evaluating whether they will continue to pay taxes to governmental entities for each property under their ownership. BWCD Chairman, Attorney, Engineer and Judi Kennington-Korf participated in a conference call yesterday for over an hour explaining the direct benefit SFWMD receives for services rendered by Barron. They are looking at all property and believe they have the authority to deny paying taxes if they do not receive a direct benefit. They have not mentioned the CDD at this time.

2. Alan Jay Fleet Sales made an error on their quote of \$1,594. The cost of the truck on the state bid was \$27,587; the previous bid was \$25,993. Because of their error, \$2,000 will be credited toward a trade in using the surplused vehicle.

3. Jeff Daniels has done a good job in preparing the building for the newly installed floor. He removed carpet that was installed 30 years ago as well as tile flooring. He also prepared and painted the parking stop bars and restriped the parking lot. A job well done!

General Counsel Report

Attorney Davies advised all District business is current.

Field Supervisor's Report


Field Supervisor Daniels still mowing and dealing with the rain, the mowing is cycle is almost complete. More new homes are under construction at this time and driveway permits are being issued.

Other Business

No other business at this time

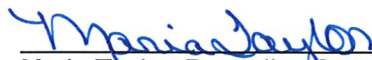
There being no further business to come before the Board, the meeting was adjourned at 6:05 PM.

ATTEST:



Jason Martinez, Chairman
William Jeffrey Perry, Vice Chairman





Maria Taylor, Recording Secretary