

MINUTES
PORT LABELLE COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING

November 22, 2016

A meeting of the Board of Supervisors of the Port LaBelle Community Development District was called to order at 5:30 p.m. on Tuesday, November 22, 2016 by Chairman, Jason Martinez who verified a quorum was present and the meeting had been legally advertised.

Those present at the meeting were:

Jason Martinez – Chairman & Board Member
Jeff Perry – Vice Chair & Board Member
Mike Jordan – Treasurer & Board Member
David Capitanio – Board Member
Nancy Imhoff – Secretary & Board Member
Judi Kennington-Korf – General Manager
Lupe Taylor – District Recording Secretary
Jeff Daniels – Field Supervisor
Robert Pritt – District Attorney
Han Mouthaan – Resident
James Olsen - Resident

The meeting opened with prayer led by Ms. Kennington-Korf followed by the Pledge of Allegiance.

Chairman Martinez addressed the appointment of Seat 2 Supervisor.

Ms. Kennington-Korf provided an explanation that due to unforeseen circumstances, Supervisor Perry was unable to meet the qualifying requirements for the Seat 2 term that expired this year. The matter was resolved and Mr. Perry expressed interest in remaining on the Board. During the July 28th Board meeting, the Board adopted Resolution 2016-1 declaring the Seat 2 vacancy with a proviso Seat 2 Supervisor would be appointed during the November 22nd meeting.

Chairman Martinez nominated Mr. Perry for the Seat 2 Supervisor. There were no other nominations.

Upon motion duly made by Chairman Martinez seconded by Supervisor Jordan and unanimously carried, it was RESOLVED AND APPROVED Mr. Perry is appointed as the Seat 2 Supervisor for the term 2016-2020.

Ms. Taylor, notary public, administered the Oath of Office to Mr. Perry.

Ms. Kennington-Korf advised Supervisor Jordan met the qualifying requirements for Seat 4, and was sworn in by Ms. Taylor

The Board reorganized for the 2016-17 year.

Upon motion duly made by Vice Chairman Perry seconded by Supervisor Jordan and unanimously carried, it was RESOLVED AND APPROVED the 2016-2017 slate of officers is:
Chairman – Jason Martinez
Vice Chairman – Jeff Perry
Secretary – Nancy Imhoff
Treasurer – Michael Jordon
Assistant Secretary – David Capitanio
Recording Secretary – Maria “Lupe” Taylor

Consent Agenda: Verification of proper meeting notice; Verification of a quorum; Approval of meeting minutes October 3, 2016.

Upon motion duly made by Chairman Martinez seconded by Supervisor Jordan and unanimously carried, it was RESOLVED AND APPROVED the Consent Agenda was adopted as presented.

Chairman Martinez asked if there was any public comment, there was none.

General Manager's Report

Item A. Policy, Meeting Attendance and Participation by Remote Electronic Means

Ms. Kennington-Korf followed direction from the the previous Board meeting and worked with legal counsel on developing a policy that would accommodate participation by Board member when they are unable to attend a meeting and a quorum of the Board is met. The policy is complimentary to the policy adopted September 28, 2007 via Resolution 2007-3. Although this policy will allow Board member to participate in the same manner as if they were present, the State prohibited local governments from being able to use a policy of this nature to form a quorum.

Upon motion duly made by Supervisor Jordan, seconded by Vice Chairman Perry and unanimously carried, it was RESOLVED AND APPROVED the Resolution 2017-2 adopting the Meeting Attendance and Participation by Remote Electronic Means policy.

Item B. Resolution opposing increased worker's compensation fees

The Florida Supreme Court made a decision that a strict cap for a plaintiff's attorney's fees was unconstitutional. The Florida Office of Insurance Regulation recently approved a proposed workers compensation premium increase of 14.5% which will go into effective the first of December. Public Risk Management, our insurance provider's, legal counsel recommended each governmental entity adopt a Resolution protesting the impacts of these changes there by seeking legislative relief.

Attorney Pritt after having reviewed the Resolution recommend its adoption.

Upon motion by Supervisor Capitanio, seconded by Supervisor Imhoff and unanimously carried, it was RESOLVED AND APPROVED the District approves Resolution 2017-1, a Resolution protesting significant increases to workers compensation fees.

Item C. FYI

1. The District is in compliance with Section 200.068, the Florida Department of Revenue reports (DR-420, DR-420MM, DR-422, DR-487, DSR-487V). All reports were submitted timely and approved.
2. Staff is preparing for our annual audit; the audit will be conducted the week of December 5, 2016.
3. The District office building 5-year lease began November with Rising Starz Child Care. The base rental fee will begin at \$1,200 per month with a 3% annual escalator; the leasing Broker will be paid a 10% commission monthly. Ms. Thompson has paid the rental fees ahead of schedule.

General Counsel Report

Attorney Pritt advised the legal affairs of the District are current at this time.

Field Supervisor's Report

Field Supervisor Daniels advised increased revenues from permits is up as of today we have permits totaling \$825. The amount budgeted for revenues for this year is \$1,500 and we are just in our second month of the physical year. New home construction has increased. Winter work has started; the first cycle mowing for Glades County is underway and Hendry County next.

Supervisor Jordan inquired as to the height of grass for mowing? Field Supervisor Daniels advised the blades are set at 3.5" as cautioned he did not want to cause damage to the grass.

Chairman Martinez asked if there was any public comment.

Resident Mouthaan inquired about the street lights and whether the District can request lights to be installed or removed.

Ms. Kennington-Korf advised the District has the responsible for paying for some of the street lights. There is a list of street lights the Board approved that are the District responsibility and Mr. Daniels works very closely with FPL to ensure all lights are working.

Chairman Martinez advised the next board meeting is January 26, 2016 at 5:30 PM. Ms. Kennington-Korf will send a meeting reminder to all Board members on the 25th the day before the meeting.

Other Business

No other business at this time

There being no further business to come before the Board, the meeting was adjourned at 6:09 PM.



Jason Martinez, Chairman

ATTEST:



Maria Taylor, Recording Secretary

