

MINUTES
PORT LABELLE COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING

April 27, 2017

A meeting of the Board of Supervisors of the Port LaBelle Community Development District was called to order at 5:30 p.m. on Thursday April 27, 2017 by Vice Chairman, Jeff Perry who verified a quorum was present and the meeting had been legally advertised.

Those present at the meeting were:

Jeff Perry – Vice Chair & Board Member
Mike Jordan – Treasurer & Board Member
David Capitanio – Board Member
Nancy Imhoff – Secretary & Board Member
Judi Kennington-Korf – General Manager
Lupe Taylor – District Recording Secretary
Jeff Daniels – Field Supervisor
Robert Pritt – District Attorney
Han Mouthaan – Resident

Jason Martinez – Chairman & Board Member (Excused)

The meeting opened with prayer led by Ms. Kennington-Korf followed by the Pledge of Allegiance.

Consent Agenda: Verification of proper meeting notice; Verification of a quorum; Approval of meeting minutes January 26, 2017

<p>Upon motion duly made by Supervisor Capitanio seconded by Supervisor Jordan and unanimously carried, it was RESOLVED AND APPROVED the Consent Agenda was adopted as presented.</p>
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Vice Chairman Perry asked if there was any public comment.

Resident Han Monthan inquired as to what was the final selling price for the trailer. Ms. Kennington-Korf advised the District received \$2,300.

General Manager's Report

Item A. 2016 Audit Presentation

Ms. Kennington-Korf the first item is the 2016 Audit presentation, Jeff Tuscan, District auditor is here to do the presentation. Also with us is Lisa McKensie from Tuscan & Company.

Mr. Tuscan, District Auditor presented the final audited financial reports for fiscal year 2015/2016. He stated that it is an unmodified opinion, which is the highest level of scrutiny any auditor can provide. He stated that he found no material weaknesses and no instances of non-compliance. He explained the necessity of and the process for using a "public funds" account for District monies. Delay in the final report was again due to GASB Statement. The District was required to implement GASB Statement 68 at year ended September 30, 2015 because it offers its employees a retirement plan.

Upon motion duly made by Supervisor Jordan seconded by Supervisor Capitanio and unanimously carried, it was RESOLVED AND APPROVED Port LaBelle Community Development District accepts the Independent Auditors report by Tuscan & Company for fiscal year ending September 30, 2016

Upon motion duly made by Supervisor Capitanio seconded by Supervisor Jordan and unanimously carried, it was RESOLVED AND APPROVED Resolution 2017-3, a Resolution amending the adopted General Fund annual operations and maintenance budget for fiscal year 2015-2016, is approved

Item B. Hendry County Mowing Contract

Ms. Kennington-Korf requested authorization from the Board to negotiate a new mowing contract with Hendry County. The existing contract has a clause authorizing an additional year at the same rate. Last year at the review of renewing the contract Hendry County used the additional year extension. For the record, if Hendry County agrees to remove the renewal clause and agrees to a three year contract with a 3% escalator or CPI, whichever is greater a contract will be brought back to the Board for approval.

Item C. FYI.

- i. Human Resources Policy Manual has been written, considerable time reviewing and modifying the document was done by General Manager and staff and a few changes were made. The draft will be sent to PRM for their review. After receiving their comments, it will be sent to Allen, Norton & Blue, Labor Attorney. Thereafter it will be presented to the Board for their review, comment and adoption.
- ii. District office lease with Rising Starz Child Care is going extremely well although they have not occupied the facility as of yet.
- iii. FDOT will hold a public hearing to discuss the SR-29 Bridge on May 2nd at 5PM at the LaBelle Civic Center.
- iv. The next board meeting will be held July 27th. The meeting will also serve as the proposed budget public hearing.

General Counsel Report

Attorney Pritt stated all District business is current.

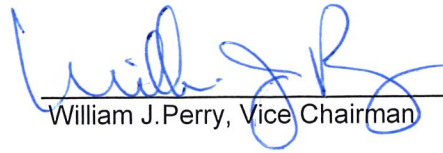
Field Supervisor's Report

Field Supervisor Daniels advised permits are up, at this date 25 Driveway permits have been issued totaling \$1,875, and 34 General permits have been issued totaling of \$2,550, for a total of \$4,250. There are six new homes been built and there are more lots that are surveyed getting ready for building. Road maintenance has started, road spraying to kill off weeds on the streets, mowing on schedule.

Other Business

No other business at this time.

There being no further business to come before the Board, the meeting was adjourned at 6:36 PM.



William J. Perry, Vice Chairman

ATTEST:



Maria Taylor, Recording Secretary

